

**SOLDIERS POINT PUBLIC SCHOOL  
P&C ASSOCIATION**

CROMARTY ROAD  
SOLDIERS POINT NSW 2317  
e: sppspc@live.com.au



**Minutes: Meeting of May 10, 2016**

Meeting opened at 7:00pm

**Present:** Anna Webster, Paula Adnam (President), Janine Wright (Treasurer), Kirsty Webb (Fundraising Committee), Karen Jonesv(Uniform Shop and Canteen), Vicki Langius, Melanie Bonniface, Frank Renner (Secretary), Simon Parsons (School Principal).

**Apologies:** Annamaria Ford, David Smale, Brenda Madden

**Previous Minutes:** Minutes of the March P&C meeting: Moved to accept Paula Adnam, seconded by Janine. No business arising from previous minutes.

**Correspondence: Routine banking statements & Tax Office Report forms to Janine**

**Reports:** President's Report: received.  
Treasurer's Report: received. Moved Paula, Seconded Janine; accepted  
Principal's Report: received.  
Fundraising Committee Report: received  
Canteen Report: received.  
Uniform Shop Report: TBA  
School Improvements and Finance Committee Report: received

**General Business:**

The P&C acknowledged the tremendous efforts of volunteers, canteen and school staff for their wonderful help with the Mother's day function and on site garage sale.

Kirsty suggested the P&C provide information about what we are raising funds for:

The matter was discussed along with information contained in the Fund Raising Committee Report and parent survey results. After discussion it was moved that: "Melanie publish the teachers' wish list to the Parents of Soldiers Point Public School Facebook page." P&C would at future meetings use this information to influence how raised funds are allocated.

Simon gave a brief presentation regarding development of the playground area. Long term goal to have P&C do further developments. There was general agreement by all present. The scope of opportunities and P&C involvement in the developments is to be worked through at upcoming meetings.

The school made a request for the P&C to fund the provision of "Jelly Bean" tables for classrooms. After discussion it was agreed and moved that: The school would purchase two tables; the P&C would reimburse the cost. Moved by Paula Adnam, seconded by Kirsty Webb; accepted.

Next meeting: 7:00pm June 14, 2016 Meeting closed 8:15pm

Pres. report  
10.5.2016

Welcome to our 1<sup>st</sup> P&C Meeting with me at the Helm.

I would like to thank you all for coming our this evening, I appreciate and acknowledge our time is precious. I did mention that I would attempt to keep meetings to a minimum of 1 hour and I intend to uphold that.

I can report that our fundraising event 'Lawn Sale' was a great success raising approx. \$1700. Kirsty Webb and Mel Bonniface were extraordinary in pulling the event together. There were many volunteer's that assisted prior to and on the day. Thank you and given your bursting enthusiasm we are sure to have a bumper fundraising year ahead.

Paula Adnam  
May 2016

# Treasurer's Report

10.5.2016

10 May 2016

Soldiers Point P&C

Treasurers Report

Balances as at 10 May 2016:

P&C account:	\$3,426.72
Uniform Account:	\$6,106.06
Canteen account:	\$3,061.24
Petty Cash:	\$139.91

## P&C Account

- Donation:
  - Library from School Banking commissions \$1,506.77
  - Ebony Nix school sports representation \$50.00
- Payments to be made
  - Addison Partners payment for the calendar year 2015 Financial Statements review and preparation \$770.00
  - Nova Castle – jumping castle for Welcome BBQ \$529.00
  - Advertisement in Express for Lawn sale \$47.17
- Deposits
  - Net income of \$1,702.98 for Lawn Sale, includes advertisement in Express for Lawn sale \$47.17
  - School banking \$308.59

## Canteen & Petty Cash Account

- Payments
  - monthly suppliers made in the month
  - Balance includes \$1,000 donation for fridges

## Uniform Account

- Refer Uniform Committee report

David

Principal's report  
10.5.2016

## P&C Meeting – 10.5.16

### Principal's Items:

I would like to extend a warm thank you to the P&C and wider community for your support of this year's school & community based ANZAC activities. Like many of you, I believe it is our public responsibility to promote significant events such as ANZAC Day and, as such, enormously appreciate your positive and active support with this year's activities. I would especially like to acknowledge our DSTA, Danielle Robinson for her coordination of many of the activities.

I would also like to extend a mighty thank you to all the parents & students involved in the recent Lawn Sale. Your time, energy and organisation are greatly appreciated. Be assured that the funds raised will be put to very good use with the purchase of a number of jelly bean tables.

The staff and I also trust that you enjoyed the Mothers' Day activities offered last Friday. It really was a lot of fun.

As you will have read in the newsletter, our Year 3 & 5 students are currently completing their literacy & numeracy assessments, which is a federal initiative. The students completed their writing and language conventions assessment this morning and will complete the reading component tomorrow and then numeracy on Thursday.

These assessments are standardised and aimed at helping schools identify academic trends as well as monitor student progress through their school years. Students participate in NAPLAN when they're in Years 3, 5, 7 & 9.

All teachers are working very closely in their stage teams in preparation for writing their students' Semester 1 reports. Teachers are and will continue to moderate student assessment tasks to ensure consistency in their professional judgement.

If all goes to plan, we expect to send reports home on no later than Tuesday, June 28.

Planning has commenced for the 2016-2017 preschool to kindergarten transition. The dates for our school-based activities have been added to the school's website under the Kindergarten Transition tab. The dates are as follows:

- In Term 3 we have our Storytime activities on September 1, 8 & 15.
- In Term 4 we have our orientation activities on November 28, 29 & 30, and again the following week on December 5, 6 and 7.

The Parent Information Evening will be held on November 15 from 6:00-7:00 PM.

This year we'll also be participating in a Preschool Expo which will involve local preschools & primary schools coming together to share information about their schools. This will occur on the evening of May 25 at Tomaree Public School hall from 6:30 PM.

And finally, for your peace of mind, all teachers have recently completed their CPR & anaphylaxis training as part of our annual professional learning plan. Of course, this is something we all hope we don't have to use, but it's comforting to know we have some background knowledge in such first aid, if required.

Again, I sincerely thank the P&C and parents of Soldiers Point Public School students for their continued support throughout 2016. It has certainly been an active year and, on behalf of the staff and students, I thank you for your time, effort and contributions.

S Parson - Principal

Fund Raising Committee  
reports  
April - May 2016

**Soldiers Point Public School  
P&C Fundraising Committee Report  
May 2016**

**Thank You**

We would like to thank Salamander Shores Fishing Club and Salamander Shores Social Club for their very generous donation of \$1000 towards a new fridge for the canteen.

**Overview of the Lawn Sale**

As our first official fundraising event we were thrilled with how the Lawn Sale went! We had hundreds of people attend over the four hours and sold the majority of goods on offer, as well as everything at the cake stall. Anything that wasn't sold was given to The Recycle Centre or various charities around town. The final figure for the Garage Sale was \$1750.15 – (less the cost of the classified ad).

On behalf of the P&C and the Fundraising Committee we would like to send out a HUGE thank you to all who donated, baked and volunteered helping to make the Lawn Sale a really successful and fun day. We cannot thank the following enough for giving up their time to help: Katie Allen, Bill Grant, Brenda Madden, Sarah Diemar and her mum Jan, Richard Harris, Janine Wright, Paula Adnam, Melanie Boniface and her mum Maureen and husband Todd, Laura Miles, Karen Fryer, Karen Smail, David Smail, Thalia Chapman, Kylie Herdegen, Cathie Price, Anna Webster, Trish Bray, Tanya Mackenzie, Charmaine Foster and Gabrielle Hood. Big apologies if we have missed anyone. Without your help this event would not have been as enjoyable or successful.

**Where to from here?**

In order to make our events successful, we asked the Parent Connect Session to gather suggestions for events parents might like to attend (See attached poll). We hope to cover off most of the top choices as our main fundraising events over our two year time frame including: school disco, welcome back BBQ (possibly combining with the disco next year), a student movie night, class catch ups, family movie night under the stars, mums movie night and a trivia night. We also hope to include smaller initiatives such as the tea towels, dress up days, mango trays, cake stalls and first aid kits. We would also like to find a way to host something Olympic themed during the Olympic Games this year if the school or other fundraising committees have nothing planned. We had a very generous offer from Salamander Shores to host a Winter Ball for us, however this did not seem overly popular with the school community, especially the dads. We thought a trivia night would be less formal and more fun for this year, but who knows what may be in store in the future?

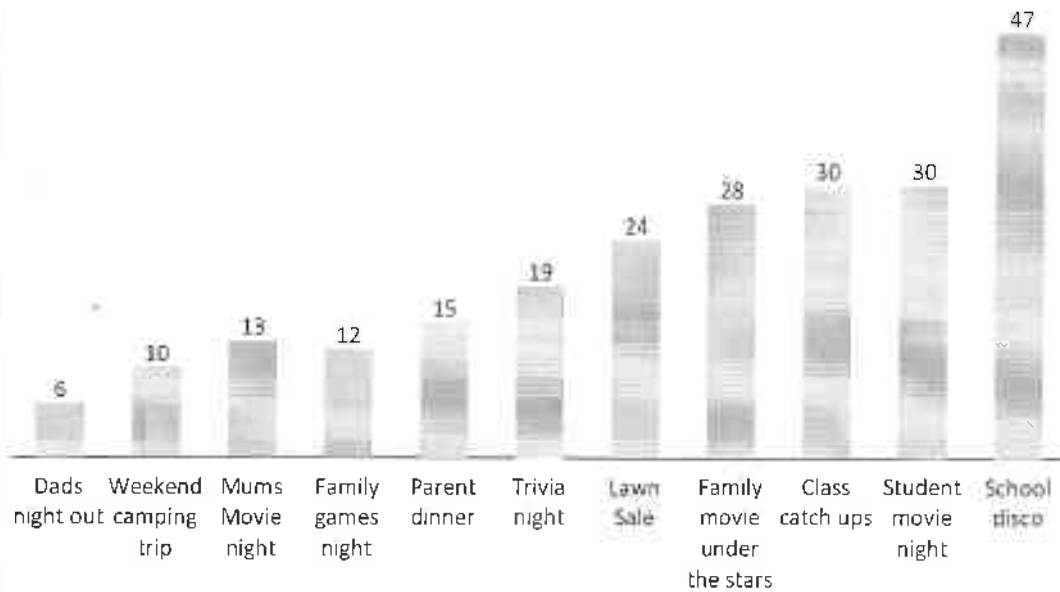
We have been in contact with the canteen and the Year 6 fundraising committee to ensure that we work cohesively and to create many opportunities for fundraising throughout the year.

Our next event is the school disco, which will be held on Wednesday 29<sup>th</sup> of June (last week before the school holidays). DJ Tim Halls is already confirmed, as is the large function room at Soldiers Point Bowling Club. Further details to be discussed soon.

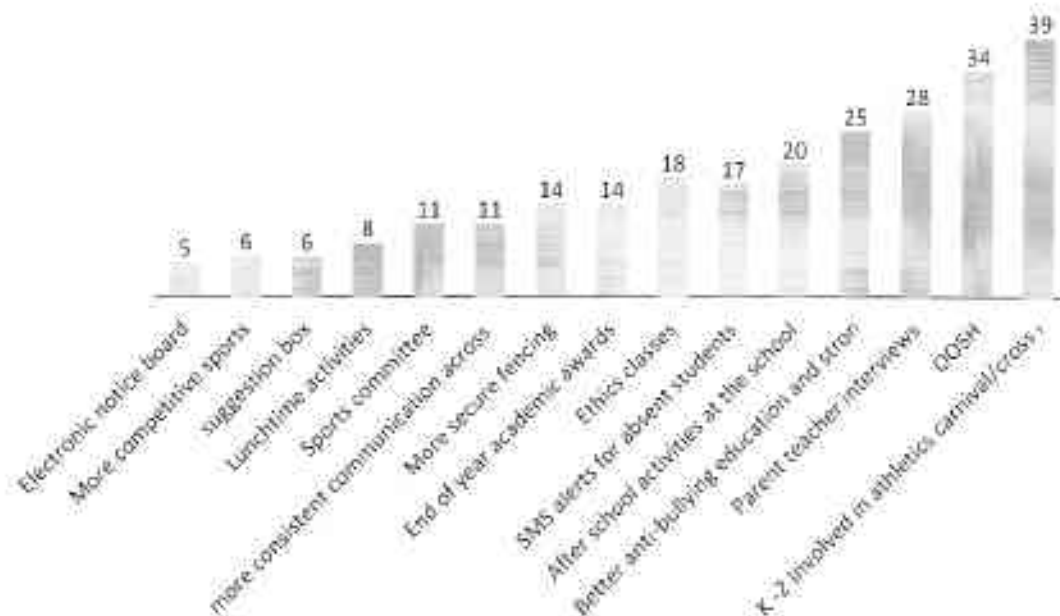
**Fundraising Goals for 2016**

We have a wish list from the teachers but would like to know what suggestions the P&C and Simon have. It would be great to be able to tell the school community that we are fundraising for \_\_\_\_\_

## Which events would you be interested in attending?



## What topics or ideas would you like to be discussed with the school/P&C?



Canteen Report  
May 2016

Frank Renner &lt;renner.frank@gmail.com&gt;

---

## Canteen Report for P&C Meeting 10th May 2016

---

**John Browne** <the-brownes8@bigpond.com>  
To: renner.frank@gmail.com  
Cc: kazdean@bigpond.com

Mon, May 9, 2016 at 4:20 PM

### Canteen Report.

The Canteen would like to say a huge thankyou to all the wonderful volunteers who helped on Friday 6th May for Mothers Day and also to Ashley Pawley for including us in their planning. It was quite a successful day for the Canteen. We are also holding a Hot Dog Meal Deal Day fundraiser on Friday 20th May and any help would be greatly appreciated. We would like to thank Danielle Robinson for including us in the Anzac Day biscuit cooking activities. A profit of around \$230 was made from the biscuits with \$50 donated back to Danielle for the Remembrance Garden. Thanks to Sean, the school handyman for installing our new fans, it has made a huge difference to the comfort of our volunteers. Another huge thankyou to the fishing club for their donation of \$1000.00 towards a new double door fridge. The money has been put aside and Tristen is preparing a submission for a grant to meet the rest of the cost as this ranges from \$3000.00 upwards depending of the style of fridge. As always I cant thank the core group of helpers enough for their continued support.

Paula



## UNIFORM SHOP REPORT

P&C Meeting 10<sup>th</sup> May 2016

Current Balance: \$6076.30 (approx)

Payments Due: \$3039.09

LWReid: \$1464.49

PSW: \$1574.60

Total: \$3037.21 (approx)

The Uniform Shop is well stocked with most items. Our Winter Order consisting mostly of Bomber Jackets and Polar Fleece Jackets arrived at the end of last term. We continue to be busy with sales totaling \$8844 for this year so far. Our ongoing problem is finding a Slouch Hat size XXL. There are about 5 students who have enquired. I have talked to our hat supplier PSW and their largest hat is XL (of which we already sell) which is 61cm. I have also enquired with LWReid but their largest is also XL. I have looked on-line in general and at other schools and the largest hat seems to be the standard XL(61cm). I've looked at other sites like Target, K-Mart etc as they have a general school range but no luck. I went into Lowes as well but no luck. The kids who requested the XXL hat did end up buying the XL hat; the good thing with our hats is that they do stretch with wear. If anyone has any suggestions we would love to hear them, this has been an ongoing issue since last year and I know Belinda looked into this as well. We also welcomed 3 new families in the Uniform Shop over the last week.

Karen Jones & Brooke Hill

**SOLDIERS POINT PUBLIC SCHOOL  
P&C ASSOCIATION**

CROMARTY ROAD  
SOLDIERS POINT NSW 2317  
e sppspc@live.com.au



**SCHOOL IMPROVEMENT AND FINANCE COMMITTEE (SIFC)**

**MINUTES FROM MEETING HELD 4 MAY 2016**

**Present** – Brenda Madden, Kylie Screen, Simon Parson, Tristen Cosgrove

**Previous minutes** – 6 April 2016 accepted

**Meeting opened** – 7pm

**Business arising from previous minutes**

- Pathway replacement outside the Administration Building has been completed.
- The SIFC are happy for the school to submit an application with Play by Design for the school playground design competition.
- The schools PA system has been upgraded to extend the reach of verbal messages in the event of an emergency response at the school.
- The 'Learning Management & Business Reform' (LMBR) package will go live on 14 May 2016. Some of the schools computers will need to be upgraded to meet system requirements. A minimum of 4GB RAM (instead of 2GB RAM) is required to run the new system. Classroom staff will use the new system daily. Daily attendance will be recorded on the system and excursion payments will be live so staff have access to current information to assist decision making.

**Reports and Updates**

**Principals Update**

- The Annual Report is now available on the school website. The format of the report is determined by the Department of Education and Training (DET).
- Student Reports will be sent home no later than 28 June (last Tuesday of Term 2). HSIE will appear as either Geography or History depending on which of these subjects were studied in the first half of the year.
- Works continue on the top section of the playground where patchy grass has been covered with mulch and additional elements added to extend the play space.
- The new school Facebook page 'Soldiers Point Public School' has been created but content is still being loaded. The new Facebook page is coordinated by school staff and is not to be confused with 'Soldiers Point Public School Parents' Facebook page which is coordinated by volunteers of the parent community.

**Parent Connect Session and Online Poll results**

- Please see results attached.

NOTE: The 'topics and ideas for the schools P&C meetings' were only discussed at the SIFC. The 'Events' will be discussed as part of the fundraising committee report.

**SOLDIERS POINT PUBLIC SCHOOL  
P&C ASSOCIATION**

CROMARTY ROAD  
SOLDIERS POINT NSW 2317  
e sppspc@live.com.au



- It was indicated that some of the items listed in the graph are suitable for discussion at P&C Meetings and other items would be best addressed by providing information to the parent community through the school newsletter or by directing parents to existing content on the school website.
- Items suitable for discussion at P&C Meetings have been tabled and a list of guest speakers will be generated in due course.

**General Business**

The SIFC will investigate opportunities for external funding for the following projects:

- A fixed Library
- A new fridge for the canteen

The SIFC will also investigate opportunities for a fence upgrade however according to DET criteria, the school does not require (or is not eligible for) tall fencing due to a low incidence of break-ins or vandalism on school grounds.

Next meeting: 1 June 2016

Meeting closed at 8 35pm

**SOLDIERS POINT PUBLIC SCHOOL  
P&C ASSOCIATION**

CROMARTY ROAD  
SOLDIERS POINT NSW 2317  
e sppspc@live.com.au



**SCHOOL IMPROVEMENT AND FINANCE COMMITTEE**

**MINUTES FROM MEETING HELD 6 APRIL 2016**

**Present** –Tanya McKenzie, Kylie Herdegen, Brenda Madden, Kylie Screen, Simon Parson, Melanie Boniface, Tristen Cosgrove.

**Previous minutes** – 2 March 2016 accepted

**Meeting opened** – 7pm

**Business arising from previous minutes**

- Pathway replacement outside Administration Building begins Monday 11 April, 2016
- The company contracted to design our new playground, Play by Design, have requested the school enter a school playground design competition. All paperwork will be completed by Play by Design. Photos of the completed playground will be requested from the school as part of the application process. This request will be discussed at the next P&C Meeting held on Tuesday 10 May, 2016
- The schools PA system will be upgraded to extend the reach of verbal messages in the event of an emergency response at the school. A quote has been accepted from AV Living. Federal grant money will be used to cover the cost of the upgrade.

**Reports and Updates**

**Parent Focus Group Session**

Thank you to everyone who participated in the Soldiers Point Public School Parent Focus Group Session with representatives from Tomaree High School. Key messages extracted from our discussion will assist Tomaree High School in future decision making.

**Principals Update**

- The local area has been selected to undertake a pilot program to test the efficiency and processes within a new financial management system for government schools. The pilot is called 'Learning Management & Business Reform' (LMBR) and is a suite of software that replaces the existing financial management system. In addition, a file will be created for each student which can be shared with another school to assist transferring students or students moving into High School. The information will include attendance records, assessment items and administration details. The software also allows for online payments and a listing of local suppliers. The LMBR demands an enormous task in data transfer. Staff will be trained to use the LMBR every fortnight. The LMBR is due to go live on the 14 May, 2016.
- The importance of keeping student records up to date was also highlighted. Family incomes affect the

**SOLDIERS POINT PUBLIC SCHOOL  
P&C ASSOCIATION**

CROMARTY ROAD  
SOLDIERS POINT NSW 2317  
e sppspc@live.com.au



amount of funding the school can (and cannot) apply for. It is also important to update emergency contacts and change of address or contact details should these change at any time during the year.

**General Business**

The Parent Connect Session held on 1 April 2016 was successful in gathering opinions and ideas from the parent community. An online version of the polls is currently being discussed on the SPPS Parent Facebook page. Results of both face-to-face and online discussions will be formally presented at the May meeting.

Next meeting: 4 May 2016

Meeting closed at 9.25pm